

# SUPERINTENDENT'S UPDATE

- **FY25 Hiring – Ongoing**

- **Senior Week**

- **Graduation ~ May 31<sup>st</sup> @ 4:00pm Hyland Field**

- **Memorial Day Ceremonies**

- **Essex Elementary on May 23<sup>rd</sup> at 9:00AM**
- **Memorial Elementary on May 24<sup>th</sup> at 8:45AM**
- **Middle/High School on May 24<sup>th</sup> at 9:40AM**

# SUPERINTENDENT'S UPDATE

- **Essex Elementary Building Project**
  - **Eligibility Period thru November**
  
- **Essex Elementary Building Committee (ESBC)**
  - **Approved**
  - **Addition of Faculty Representative Fall '24**
  - **Meeting anticipated to begin November '24**
  
- **Feasibility Study Appropriation**
  - **Approved by SC/Essex & Manchester Town Meeting**
  - **Last Step - Manchester Ballot Vote 5/21**

*Reminder – Beginning of a long process.*

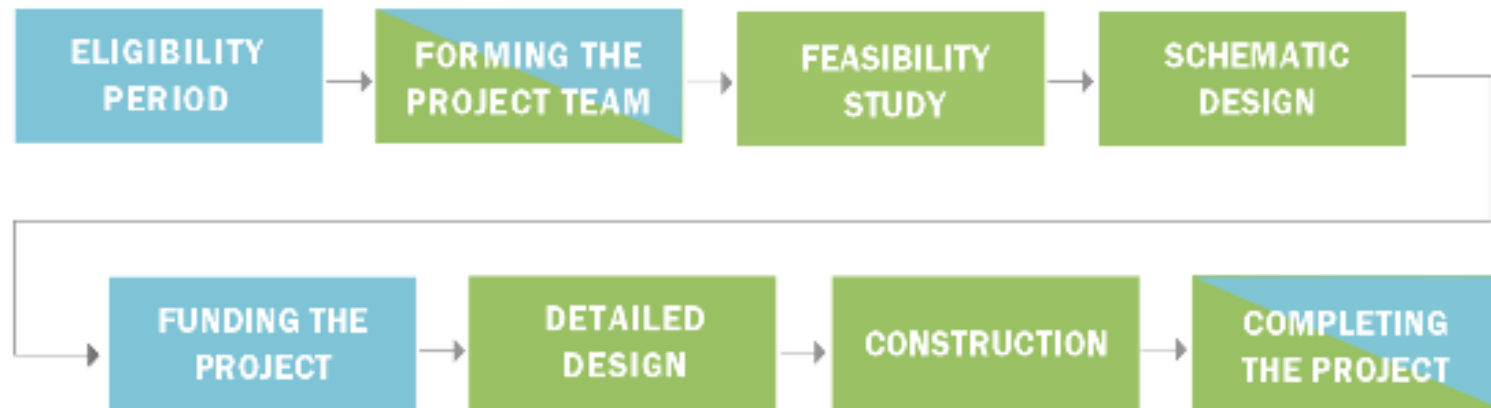
# SUPERINTENDENT'S UPDATE

## MSBA Building Process

*Steps primarily for:*

Districts

Construction Professionals



**Draft: Essex Elementary – Projected Timeline For Planning Purposes**

MSBA Module/Actions	Length	Potential Timeline	
<b>Module 1 - Eligibility</b>	<b>270</b>	<b>March 4, 2024</b>	<b>11/29/24</b>
<i>BOD Authorization invite to eligibility</i>	0 days		
<i>Initial Compliance Certification</i>	30 days	3/4/2024	4/4/2024
<i>SBC</i>	60 days	3/4/2024	5/3/2024
<i>*Educational Profile Questionnaire</i>	90 days		6/3/2024
<i>Enrollment Projections</i>	90 days		6/3/2024
<i>Maintenance &amp; Capital Planning Information</i>	130 days		8/30/2024
<i>Enrollment Meeting</i>	180 days		8/30/2024
<i>Local authorization of funding</i>	270 days		11/29/2024
<i>BOD Authorization invite to F&amp;S</i>	270 days		11/29/2024
<b>Module 2 – Forming the Project Team</b>	<b>185 days</b>	<b>Wed 11/29/24</b>	<b>Tue 8/12/25</b>
<u>Key Activities</u> <i>Hire Owners Project Manager (OPM)</i> <i>Hire Designer (Architect)</i> <i>MSBA Approvals</i>			
<b>Module 3 – Feasibility Study</b>	<b>202 days</b>	<b>Wed 8/13/25</b>	<b>Thu 5/21/26</b>
<u>Key Activities</u> <i>PDP (Preliminary Design Program)</i> <i>PSD (Preferred Schematic Design)</i> <i>MSBA Approval</i>			
<b>Module 4 – Schematic Design</b>	<b>151 days</b>	<b>Fri 5/22/26</b>	<b>Fri 12/18/26</b>
<u>Key Activities</u> <i>Schematic Design</i> <i>MSBA Approval</i>			
<b>Module 5 - Local Actions/approvals</b>	<b>70 days</b>	<b>Mon 10/26/26</b>	<b>Fri 1/29/27</b>
<i>Final Appropriation / Fall Town Meeting</i>	50 days	Mon 10/26/26	Fri 1/1/27
<b>Module 6 – Detailed Design</b>			
<b>Module 7 – Construction</b>			
<b>Module 8 – Project Closeout</b>			

← We  
Are  
Here

FEASIBILITY FUNDING

Existing Conditions /Site Development  
/Educational program /Develop Prelim  
Alternatives /Final Evaluation of Alternatives

\*Can indicate interest in studying consolidation/reconfiguration.